REVISION CHECKLIST

# PARTS OF AN ESSAY

Check off each part when you locate it in your essay:

* Introduction
	+ Attention Getter
	+ Summary of the story
	+ Thesis Statement
		- Topic
		- Opinion
		- Points
* Supporting Paragraph #1
	+ Topic Sentence
	+ Quote from text
	+ Explanation
	+ Quote from the text
	+ Explanation
	+ Clincher
* Supporting Paragraph #2
	+ Topic Sentence
	+ Quote from text
	+ Explanation
	+ Quote from the text
	+ Explanation
	+ Clincher
* Supporting Paragraph #3
	+ Topic Sentence
	+ Quote from text
	+ Explanation
	+ Quote from the text
	+ Explanation
	+ Clincher
* Counterclaim #4
	+ Topic Sentence
	+ Quote from text to support counterpoint
	+ Explanation of why it’s not true
	+ Quote from the text to refute
	+ Explanation
	+ Clincher
* Conclusion
	+ Restated Thesis Statement
		- First point highlighted
		- Second point highlighted
		- Third point highlighted
		- Counterpoint highlighted
		- Powerful, punched statement of theme / thesis point
	+ Final Thoughts (a gift given to your readers)

# TRANSITIONS/FLOW

Check off each part when you locate it in your essay:

* Transitions between each paragraph to build a bridge from one paragraph to the next
	+ Between intro and SP #1
	+ Between SP #1 and SP #2
	+ Between SP #2 and SP #3
	+ Between SP #3 and Counterclaim
	+ Counterclaim and Conclusion
* Transitions between each sentence to explain the relationship between one sentence and the next
	+ INTRODUCTION
		- Attention Getter to Thesis Statement
	+ EACH SUPPORTING PARAGRAPH
		- Topic Sentence to quote
		- Quote to explanation
		- Explanation to next quote
		- Quote to explanation
		- Explanation to clincher
	+ CONCLUSION
		- Restated Thesis to Final Thoughts

# FORMAL LANGUAGE

Check off each part type of informal language you have checked for:

* No clichés
* No slang
* No informal words
	+ get/got
	+ a lot
	+ anyway(s)
	+ could of, would of, should of,
	+ pretty, really
	+ til
	+ used to / use to
	+ yeah
* No vague words (things, stuff . . .)
* No contractions
* No fillers (like, well, you know, for sure . . .)
* No abbreviations (phone = telephone)
* No first or second person pronouns (I, me, my, us, we, our, you, your, yours)
* No absolute terms (always, everyone, never . . .)

# VERB TENSE

Check off when completed:

* All verbs describing actions that occurred in the story should be written in the **present tense**.

# TITLE

Check off when completed:

* Intriguing title created.

# M.L.A. Format

Check off when completed:

* Typed in M.L.A. Format