WRITING

# MASTERY CHECKLIST

**Student Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Grade\_\_\_\_\_\_\_\_\_\_\_**

**ESSENTIAL QUESTION: How do I write for different purposes and audiences with clear and focused text to convey a well-defined perspective and appropriate content?**

# ARGUMENTATIVE

* Introduce claims for the intended audience, acknowledge and distinguish the claims from alternate or opposing claims, and support the writer’s purpose by logically organizing reasons and evidence
* Support claims with logical reasoning and relevant evidence
* Use accurate, credible sources and demonstrate an understanding of the topic or text
* Use words, phrases, and clauses to create cohesion, and clarify the relationships among claims, counterclaims, reasons, and evidence.
* Establish and maintain a formal style
* Provide a concluding section that reinforces the claims and reasons presented

# INFORMATIVE

* Introduce a topic for the intended audience and preview what is to follow
* Organize ideas, concepts, and information using strategies such as definition, classification, compare/contrast, and cause/effect to support the writer’s purpose
* Develop the topic with relevant, well-chosen facts, definitions, concrete details, quotations, or other information and examples
* Use appropriate and varied transitions to create cohesion, and clarify the relationships among ideas and concepts
* Use precise language and domain-specific vocabulary to inform about or explain the topic
* Establish and maintain a formal style
* Provide a concluding section that supports the information or explanation presented

# NARRATIVE

* Engage and orient the reader by establishing a context and point of view and introducing a narrator and/or characters
* Organize an event sequence that unfolds naturally and logically to support the writer’s purpose
* Use narrative techniques such as dialogue, pacing, description, and reflection, to develop experiences, events, and/or characters
* Use a variety of transitional words, phrases, and clauses to convey sequence, to signal shifts from one time frame or setting to another, and to show the relationships among experiences and events
* Use precise words and phrases, relevant descriptive details, and sensory language to capture the action and convey experiences and events
* Provide a conclusion that follows from and reflects on the narrated experiences or events

# TEXT-DEPENDENT ANALYSIS

* Introduce texts for the intended audience
* State an opinion and/or topic
* Establish a situation
* Create an organizational structure in which ideas are logically grouped to support the writer’s purpose
* Develop the analysis using relevant evidence from texts to support claims, opinions, ideas, and inferences and demonstrating an understanding of the texts
* Use appropriate and varied transitions to create cohesion and clarify the relationships among ideas and concepts
* Use precise language and domain-specific vocabulary to inform about or explain the topic and/or convey the experience and events
* Establish and maintain a formal style
* Provide a concluding section that follows from and supports the analysis presented

# STYLE

* Use verbs in the active and passive voice and in the conditional and subjunctive mood to achieve particular effects (e.g. emphasizing the actor or the action, expressing uncertainty, or describing a state contrary to fact)
* Choose language that expresses ideas precisely and concisely, recognizing and eliminating wordiness and redundancy
* Vary sentence patterns for meaning, reader/listener interest, and style
* Maintain consistency in style and tone
* Choose punctuation for effect
* Choose words and phrases for effect
* Use parallel structure when writing words, phrases, or clauses in a series